

Gateway Development Commission
Chief Executive Officer
Location: New York/New Jersey
Date: 8/16/2024
Job ID: 17-001

Summary of Responsibilities

The Gateway Development Commission is seeking a highly qualified and experienced transportation executive to develop and implement Commission objectives to ensure the high-quality execution of its projects, including the Hudson Tunnel Project and any other future projects as specified in the Commission's enabling statute. This individual will lead a complex, multi-state organization charged with the delivery of the most urgent infrastructure project in the United States.

Essential Functions

- Drive the successful execution of the Hudson Tunnel Project and other Commission projects, ensuring timely and effective delivery.
- Develop and implement a robust governance structure, financial and risk management framework, and project delivery mechanisms to advance project objectives.
- Forge and maintain strong partnerships with federal and state agencies, regional transportation organizations, and industry stakeholders to support project execution and troubleshooting.
- Responsible for overseeing all the staff, the day-to-day operations, board meetings, internal and external communications of the Gateway Development Commission and reports directly to the 7-member Board of Commissioners.
- Lead short-and long-term policy development and strategic planning in cooperation with the Board of Commissioners.
- Lead and oversee the development, refining, and articulation of the program delivery for the Commission's projects, including the Hudson Tunnel Project and other projects specified in the Commission's enabling statute.
- Oversee the successful execution of projects, focusing on implementing project delivery agreements with regional transportation agencies.
- Oversee and deliver timely communication and updates regarding the Hudson Tunnel Project and other projects specified in the Commission's enabling statute to the bi-state Congressional delegation, Governor's offices of New Jersey and New York, New Jersey and New York Legislature's and funding partners.
- Maintain industry contacts and involvement in national and international infrastructure forums to assure Gateway is at the forefront of best practices, cost containment, prudent financial oversight, innovation, and compliance in delivery of megaprojects.
- Provide leadership in creating a work environment that encourages process improvement, communication, participatory decision making and accountability.
- Recruit executive leadership team and staff responsible for the programmatic and technical delivery of the Commission's projects, including administration of all finances, operations, external communications, government relations, legal, technical, and programmatic areas of the Commission.

- Oversee evaluation and need for technical and administrative support to aid the Commission's mission and operations and assign Commission staff to develop proper protocols to engage such support services as needed.
- Ensure staff performance meets the Commission's core objectives.
- Oversee the Commission's relations with key stakeholders, including Amtrak, the MTA, the Port Authority of New York and New Jersey, and NJ Transit to ensure the project's objectives are met in a manner which promotes the region's transportation objectives.

Job Requirements

- Bachelor's degree in Business Administration, Public Administration, or closely related field
- Demonstrated experience in overseeing infrastructure organizations that have delivered large infrastructure programs and projects.
- Record of success overseeing programs and projects and high-profile initiatives through financing, development and delivery phases.

Project Background

The Gateway Program is the most urgent infrastructure program in the country – a comprehensive set of rail investments that will improve commuter and intercity services, add needed resiliency and, in its later stages, create new capacity between Newark, New Jersey and New York City, the busiest section of the Northeast Corridor (NEC). The NEC between Boston, Massachusetts and Washington, D.C. is the nation's busiest rail corridor, supporting a region that produces 20% of the Gross National Product. The 10-mile segment of the NEC within the scope of the Gateway Program carries over 200,000 daily Amtrak and NJ TRANSIT passenger trips on approximately 450 trains during non-pandemic conditions and is a vital artery in the region.

The first phase of the Gateway Program includes the Hudson Tunnel Project, which includes the construction of a new two-track tunnel under the Hudson River connecting to Penn Station New York as well as the full rehabilitation of the existing 110 year-old North River Tunnel. The project would create operational flexibility, rail network redundancy, and resiliency against future impacts to the Hudson River rail crossing. Environmental review for the project was completed in May 2021.

The Gateway Development Commission, established through bi-state legislation, is responsible for the financing and development of the Hudson Tunnel Project. The Commission is governed by a Board of 7 Commissioners appointed by each of Amtrak, New Jersey, and the New York State Department of Transportation, and works in partnership with Amtrak, NJ TRANSIT and the Port Authority of New York and New Jersey.

The Gateway Development Commission is proud to be an Equal Opportunity Employer and administers all personnel practices without regard to race, color, religion, sex, national origin, sexual orientation, gender identity or expression, disability, protected veteran status or military status, or any other category protected under applicable law. We recognize that diverse teams make the strongest teams, and we encourage people from all backgrounds to apply.

To apply, please email your cover letter and resume to jobs@gatewayprogram.org with the job title "Chief Executive Officer" in the subject line.